



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, OCTOBER 16, 2023, 6:00-8:10 P.M.

LOCATION: TCA NORTH CAMPUS – SECONDARY SCHOOL,
1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

Presentation Time/Start Time

- | | | |
|------|---|----------------------|
| I. | Call to Order (6:00 pm) | 1 min (6:00) (6:00) |
| | <ul style="list-style-type: none">The Board Chair (Mr. Fradette) called the meeting to order at 6:00. | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:01) |
| | <ul style="list-style-type: none">Roll call: (Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Hawkins; Here // Mrs. Johnson; Here // Mr. Palmer; Absent (Sick) // Mrs. Wittleder; Here // Mr. Young; Here). A quorum was present. | |
| III. | Approval of Agenda | 2 min (6:03) (6:02) |
| | <ul style="list-style-type: none">Motion: Mr. Hannan moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).</u> | |
| IV. | Celebrate TCA (St. Jude Fundraiser) | 5 min (6:05) (6:03) |
| | Action: (Harris)
Motion: (Info)
Rationale: to highlight accomplishments of TCA students, staff, and parents | |
| | <ul style="list-style-type: none">We celebrated the kick-off of TCA's school wide fundraiser for St. Jude Hospital.Kaylee Chavez, a College Pathways graduate spoke to the Board about her St. Jude experience and how they helped her battle and overcome cancer while she was in elementary school.Eli, a sixth-grade Central student, shared how their September service run banded their campus together to raise more than \$15,000 for St. Jude. | |
| V. | Comments from the Audience (Audience members have 3 minutes to address the Board) | 10 min (6:10) (6:09) |
| | (NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | |
| | <ul style="list-style-type: none">Crystal Hern: Importance of voting for MLO for teacher salary increaseAdrian Shiffer: Importance of voting for MLO for teacher salary increase | |
| VI. | Comments from the Board of Directors | 10 min (6:20) (6:16) |
| | <ul style="list-style-type: none">Mrs. Wittleder: I attended Grandparent's Day and appreciated how TCA recognizes and honors this special generation; also it is great that grandparents get to meet other grandparents in the communityMrs. Johnson: Emphasized how important it is for the Board to take time off this past fall break; I would like to plug a book that Mr. Galvin will be leading a book study "Stop Talking and Start Influencing", it is a very good bookMr. Hannan: I attended my first Epic Night with my 6th grader with 160 kids and parents; Praised coach Kuiper for inspiring kids to achieve their best and building communityMr. Fradette: I had the opportunity with TCA administration to talk with Mrs. Cloniger to explain why I love TCA and why I send my kids to TCA; I am excited to hear people talk about the MLO and what it can do for TCA, 14% increase in TCA's budgetMrs. Hawkins: We took a historical trip over fall break with my children and they were able to talk about all the sites we visited; I wanted to thank TCA for the rich education provided to my children | |
| VII. | Board Development (Charter Contract) | 10 min (6:30) (6:23) |
| | Action: (Miller) | |

Motion: (Info)

Rationale: to provide Board governance training/best practice information

- Mr. Miller (TCA attorney) discussed the importance of the charter with the district
 - The charter defines the autonomy TCA has when it comes to educating students
 - The charter defines the governing independence the TCA Board is allowed to exercise
 - The charter is negotiated every three years with a review every year (to discuss areas like technology, financial services, teacher licensure, special education, standards, district fees, non-discrimination, etc.)
 - TCA's contract is established until 2038 when it will be reviewed
 - The charter also lists waivers from state regulations but not from federal laws

VIII. **Report of the President & Cabinet Spotlights**

10 min (6:40) (6:36)

Action: (Thomason)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)

- Dr. Thomason highlighted the following items from his report:
 - Emphasized the wealth of information and insight at the recent Passions Conference on Oct 9
 - Teachers who are passionate about various topics provide seminars to their fellow teachers to expand their knowledge
 - Attended the Oct 11 MLO, ASD20 information session to listen to Mrs. Allan and speak with Mrs. Haberer
 - I attended all three Grandparent's days celebrations and addressed each group; I was amazed at how many Grandparents came to support and love their grandchildren

IX. **Consent Agenda**

3 min (6:50) (6:51)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

- A. Finance (VanGamble)
 - 1. August Financials
- B. Board Policies (Governance Committee) Final Approval
 - 1. DBE-TCA Budget Projection Policy
 - 2. ABB-TCA Site Based Management Policy
 - 3. BCB-TCA Conflict of Interest Policy
 - 4. KE-TCA Conflict Resolution Policy
- C. SAC Minutes
 - 1. Central Elementary, September 11, 2023
 - 2. CSP/CP, September 12, 2023
 - 3. North Elementary, September 20, 2023
- D. 2024 Election Timeline
 - **Motion: Mr. Hannan moved to file the Consent Agenda with the following two changes and was seconded;**
 - **Remove Item IX.B.4. KE-TCA Conflict Resolution Policy (To be voted on at the next Board Meeting)**
 - **Remove Item IX.D. Election Timeline (To be voted on at the next Board Meeting)**
 - **Discussion: None**
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

X. **Minutes: September 11, 2023**

2 min (6:53) (6:53)

Action: (Swanson)

Motion: (Vote) to approve the September 11, 2023 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Hannan moved to approve the September 11, 2023 minutes with the following change and was seconded:**
 - **Under Item VI. Comments from the Board of Directors change Mrs. Johnsons comments to "Shared her appreciation for administration creating the space and grace for TCA children to resolve conflicts."**
- Discussion: None.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

XI. **Break**

5 min (6:55) (6:55)

XII. **Discussion Agenda Items**

A. **Items removed from Consent Agenda**

B. **Cabinet Level Reports**

1. **Annual Operations Report (Safety and Security Program Assessment)**

10 min (7:00) (7:00)

Action: (Pacht)

Motion: (Info)

Rationale: to provide the Board with a yearly review of Operations performance in accordance with TCA's Strategic Plan

- Kevin Pacht, Director of Operations, gave the annual update on the safety/security programs at TCA.
- Mr. Pacht expressed that the safety, security, and health of our students and staff remains paramount.
- TCA continues to seek improvements to our programs through yearly campus assessments.
- These assessments focus on planning, training, facility improvements, and processes so we can more quickly respond with knowledgeable staff during emergency events.

2. **Annual Advancement and Stewardship Report** 15 min (7:10) (7:28)

Action: (Thomason, Keffer)

Motion: (Info)

Rationale: Review advancement activities from the prior year and expectations for the upcoming year

- Lindy Keffer, TCA's Advancement Officer, presented findings and action items from her first seven weeks in the role.
- Giving to TCA's Annual Fund was down during 2022-23 school year, and she emphasized that this fund is crucial to our ability to recruit and retain excellent teachers while maintaining our small class sizes.
- Mrs. Keffer presented five key strategies for encouraging growth in both the amount raised for the Annual Fund and the percentage of TCA families participating.
- Current monthly gifts to the Annual Fund range from \$5 to \$450 per month per family.

3. **MLO Presentation** 15 min (7:25) (7:55)

Action: (VanGambleare)

Motion: (Information)

Rationale: to share information about the MLO to the TCA Board

- Mark VanGambleare, TCA's Chief Financial Officer, shared Academy School District 20's Mill Levy Override (MLO) educational presentation.
- The MLO will be on the November 7th general election ballot.
- If the MLO passes, TCA would receive a prorated portion of the funds collected (approximately 13%, based on our student population in the district).
- Mr. VanGambleare explained that we would allocate 70-80% of those funds to Staff Salaries and 20-30% for security and facility maintenance.
- If passed, that could mean up to \$4.5 million annually for TCA once the MLO is fully funded.
- In addition, Becky Allan, ASD20's CFO will be presenting an educational meeting via Microsoft Teams, specifically for TCA's community, on Tuesday, October 24th at 6:00 pm.

C. **Board Level Reports**

1. **Election Policy Review (Training for Board Candidates and Newly Elected Directors)** 5 min (7:40) (8:38)

Action: (Fradette, Johnson, Hannan)

Motion: (Vote) to approve changes to the election calendar

Rational: to discuss training options for Board Candidates and Newly elected Board Directors

- **Motion: Mr. Hannan moved to approve the changes to the Election Policy calendar and was seconded.**
- Discussion: None.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

2. **Digital Health Update** 10 min (7:45) (8:55)

Action: (Palmer, Wittleder)

Motion: (Information)

Rationale: to provide an update from the Digital Health Committee

- Mrs. Wittleder reported that the implementation of the digital health policy is still going smoothly
- Librarians are noticing students are playing more games (chess, etc.) with each other, doing homework, and talking with each other rather than having their heads down looking at their cell phones

D. **Board Communication** 5 min (7:55) (8:58)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Safety and Security report.
- Celebrate TCA
- Advancement Report
- MLO

E. **Future Board Agenda Items** 5 min (8:00) (8:59)

1. **Quarterly Financial Summary, Info, VanGambleare, Nov**
2. **Internal Financial Control Report, Info, VanGambleare, Nov**
3. **Quarterly FAC Report/Audit Review, Info, VanGambleare, Nov**

4. Budget Projection, Info, VanGambleare, Nov
5. Annual State Accreditation/Assessment/Achievement Report, Info, Jolly, Nov
6. Annual Accreditation Status, Info, Jolly, Nov
7. Annual Year Financial Review (Previous FY), Info, VanGambleare, Nov
8. President Bi-Annual Board Feedback, Executive Session, Fradette, Nov
9. ASD20 Monitoring Report Summary, Info, Thomason, Nov

F. Comments from the Board of Directors

5 min (8:05) (9:00)

- The were no comments for the TCA Board.

XIII. Adjournment (Approx. 8:10 p.m.)

(8:10) (9:01)

- **Motion: Mr. Fradette moved to adjourn the meeting and was seconded.**
- **Discussion: None.**
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

Sonya Wittleder
TCA Board Secretary